

ESW PRN

CHECKLIST OF EQUIPMENT, SUPPLIES AND WRITTEN MATERIALS REQUIRED FOR THE EVENT

Equipment required *(one set per room)*

- One obstetric torso
- One soft baby
- Two placentas (preferably two soft)
- One infant bag and mask
- One infant stethoscope *(optional)*

Supplies to be provided by MPG

- Masks
- Face shields
- Hand sanitizer (2 per room)
- Disinfectant wipes
- Optional:
 - Disposable gloves
 - Name tag stickers
 - Clipboard, loose paper (approx. 20 sheets) and a pen

Materials to be printed by MPG

- Agenda – 3 per room (access in [PDF](#) or [WORD](#)) or 4-5 per room (access in [PDF](#) or [WORD](#))
- [Sign-in sheet](#)
- [Covid-19 cleaning and disinfection procedure](#)

Materials to be printed by the Instructor *(or available electronically)*

- Instructor Q&A guide, cue cards and scenarios (available on [the instructor portal](#)).

Other

- The MPG is expected to coordinate lunch for instructors. The AOM reimburses up to \$15 per person.
- Ensure sign-in sheet is sent to the AOM after the event *(this is done by the MPG or the senior/coordinating instructor)*.
- Submit expenses within preferably **7 days** of the event.
- The AOM has a disability accommodation policy for ESW. We ask that any requests are made 14 days or more ahead of the ESW for planning purposes. In the rare event that a request is made on the day of the event, please access [the day of accommodation planning form](#) and notify the event planner immediately.