

CUPE LOCAL 3904, UNIT 3 POSTING:

Student Readiness Tutor Winter

Department/School: Midwifery Education Program (MEP)

Date of Issue: Nov 27, 2023

Position Available: MEP Student Readiness Tutor MWF120, MWF11B

Teaching Assistant I

Number of Positions: (1)

Number of Hours: 90

Schedule: January 8, 2024 - April 12, 2024

The **MEP Student Readiness Tutor** will participate in tutoring students who are currently taking any MEP required course that may include but not be limited to, MWF120:Normal Childbearing, MWF11B: Social Justice in Midwifery. The work can be accomplished online. The tutor would report to the director during the discharge of their responsibilities.

General Description of Course:

MWF 120 Normal Childbearing

This course offers weekly small group tutorials and an extended period of clinical experience in midwifery practice under the supervision of a midwife preceptor. The placement focuses on clinical skills including assessment and care planning as a beginning level primary caregiver in prenatal, labour and birth, postpartum and newborn care. Tutorials cover theoretical knowledge for midwifery care in normal childbearing, including common variations. The course may exceed the standard hours of instruction. This course is graded on a pass/fail basis.

MWF11B Social Justice in Midwifery

This course draws on perspectives from sociology, anthropology, cultural studies and women's studies to explore the challenges and opportunities of working across differences of race, class, sexuality, ability (and other markers of difference) in midwifery care. The course will focus on developing and strengthening the skills required to work competently and compassionately across social and identity differences among and between midwives, midwifery clients and other health care providers.

Responsibilities:

Attending and participating in weekly online Q&A sessions by appointment in order to accomplish any of the following possible activities:

- assisting tutoring students in the sciences, in writing, in test taking, and assignments;

- assisting with remediations involving acquisition of professionalism and soft skills found in CMRC competencies #3, 4, 5, 6 & 7;
- **Simulation practice using online low and high fidelity tools;**
- responding to student inquiries including on the D2L discussion board (including the professionalism module, portals on the METTeacherLearner.com website;
- creating some resources for general "how to's" for students- such as "steps to take when your client requests an epidural", or documents like that. Is this something that you would still like me to do? And are there specific "how to" documents you had in mind or a specific format you had in mind? I could start creating my own based on what I would have liked to have personally as an NC student, but wanted to make sure I created documents you thought would actually be helpful for the students.
- Assist Director with development of Benchmark Document for students in MWF120.

Anticipated Hours Breakdown for Assigned Duties

Note: Breakdown for a full-time position. Positions may also be shared, with divided hours.

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| Attending employer orientation workshops and training | 10 |
| Conferring with the Supervising Instructor/training | 5 |
| Preparation duties | |
| Attending lectures | |
| Office hours/student consultations | |
| Serving as tutors | 15 |
| Supervising/monitoring labs/demonstration | 10 |
| Marking assignments/lab reports/term papers | 0 |
| Marking quizzes/tests/exams | |
| Invigilation of midterms and final exam | |
| Other duties (orientation manual) | 50 |
| Total | 90 hours |
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Class size for MWF 120: 15 for each section for each of the three.

Class size for MWF 11B: 25 for each of the two sections.

Minimum Qualifications:

- Completion of Bachelor's degree in any health-related program. Must have post-secondary experience in work in a midwifery-related field. A graduate degree is an asset. Clinical experience and/or knowledge of Midwifery in Ontario is an asset. Experience teaching in a virtual environment is an asset. Previous teaching experience in the MEP is an asset.
- The MEP highly values educators on the teaching team that infuse equity and social justice principles into their pedagogy and teaching style. Preference will be given to applicants who describe relevant experience working with diverse people groups, who demonstrate an appreciation for inclusive and respectful teamwork, a comprehension of the Ontario healthcare system, and the Ontario midwifery model of care.
- Preference will be given to applicants who are able to converse in both French and English and hold experience addressing the learning needs of Francophone midwifery students.

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| Selection Criteria and Rating Scale | |
| Education | 10 |
| Experience | 20 |
| Currency | 10 |
| Teaching Skills | 10 |
| Interactive Skills | 10 |

Applicant Responsibilities

A. Applications for each position vacancy must be submitted online.

All online applications, indicating the Assistantship applied for must be received prior to the closing date specified on the posting. This procedure shall be followed for each semester and in respect of each vacancy for which the applicant is applying.

Applications received after the expiry date shall not be considered.

B. Applicants applying for posted position vacancies are responsible for providing the University with all relevant information concerning their candidacy.

C. Upon confirmation of an offer of appointment and as a condition of employment, the prospective employee may be required to validate their academic qualifications through the provision of original transcripts.

- (i) A TMU student who applies for an Assistantship, upon signing the application form, consents to the University validating their academic qualifications through the University's student records, for the purposes of this application.
- (ii) A non-TMU University student who applies for an Assistantship may be required to provide an original transcript if requested by the Chair or Dean.

A. The Supervising Instructor shall evaluate the applicants and determine the appointments for the position vacancies. The Supervising Instructor shall evaluate the applicants based on the qualifications and criteria stated below using the written applications, knowledge of the applicants and other relevant information:

(i) Graduate Assistantship appointments shall be offered normally according to the criteria stated below:

- (a) year enrolled in the program;
- (b) academic status of the candidate, such that greater preference within the Department/School is accorded, in order of priority, first to Doctoral Candidates, then Master's Candidates,
- (c) academic performance;
- (d) relevant experience, which is defined as any experience(s) that can be applied or deemed useful to the duties and responsibilities of an Assistant; and
- (e) previous evaluation of performance as an Assistant at the University, if applicable.

(ii) Teaching Assistantship appointments shall be offered according to the criteria below:

- (a) enrolment in the fourth year of a TMU undergraduate program
- (b) overall academic performance at the B+ and above grade level
- (c) successful completion of the specific course for which the teaching assistantship is being offered at the B+ and above grade level
- (d) relevant experience which is defined as any experience that can be applied or deemed useful to the duties and responsibilities of the assistant; and
- (e) previous evaluations of performance as an assistant at the University, if applicable.

Priority of Appointments is in accordance with the CUPE 3 Collective Agreement.

Deadline for Applications

Applicants are required to use the online application form.

The deadline for applications is December 5, 2023

Salary and Compensation:

Effective January 1, 2023 to December 31, 2023

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| Graduate Assistant (TMU students) | PhD | \$50.82 | PhD | \$50.82 |
| | Master | \$47.06 | Master | \$47.06 |
| Teaching Assistant students | | \$36.39 | | \$36.39 |
| Lab Monitors and non-course related appointments | | \$21.97 | | \$21.97 |
| Invigilators | | \$27.06 | | \$27.06 |

NOTE: External applicants will be paid relative to the qualifications required for the performance of the assistantship, normally at the Teaching Assistant rate